



TIPS FOR YOUR DIGITAL LANDLORD AND TENANT BOARD (LTB) HEARING

A hearing is a formal proceeding where you and your landlord each tell your story to a Board member. This Board member then makes a decision about the dispute.



Sign up for free legal advice before your hearing

You can receive free legal advice from Tenant Duty Counsel (TDC) before your LTB hearing. You can sign up at <https://tdc.acto.ca/> or call Legal Aid Ontario to connect you with TDC toll-free at 1-800-668-8258.

Ensure you have proper equipment

Hearings may take a few hours. Make sure you have access to proper equipment to attend your LTB hearing, including **a reliable Wi-Fi or data connection, phone or computer, and a charger for your device**. If you do not have access to any of the devices listed, notify the LTB before the hearing.



Requesting necessary accommodation

If you require assistance to participate in your digital hearing or want to request an in-person hearing, you can submit your Request for Accommodation form (with reasons) through the LTB website. For example, you may want to request accommodation because: you are hard of hearing, you do not have access to technology or you need a language interpreter.



Submit your evidence on time!

Generally, both the LTB and your landlord must receive your evidence no later than **7 days** (if you are the applicant) and **5 days** (if you are the respondent). Otherwise you may not be allowed to present your evidence at the hearing. **Please review the LTB's rules for submitting evidence at tribunalsontario.ca**